



3014 (02-09-04)

ANNUAL REPORT

OF

Name: VILLAGE OF SUSSEX WATER PUBLIC UTILITY

Principal Office: N64 W23760 MAIN STREET
SUSSEX, WI 53089

For the Year Ended: DECEMBER 31, 2003

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: VILLAGE OF SUSSEX WATER PUBLIC UTILITY

Utility Address: N64 W23760 MAIN STREET
SUSSEX, WI 53089

When was utility organized? 9/24/1976

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: MR M. CHRIS SWARTZ

Title: VILLAGE ADMINISTRATOR

Office Address:

N64 W23760 MAIN STREET
SUSSEX, WI 53089

Telephone: (262) 246 - 5200

Fax Number: (262) 246 - 5222

E-mail Address: wisussex@wi.rr.com

Individual or firm, if other than utility employee, preparing this report:

Name:

Title:

Office Address:

Telephone:

Fax Number:

E-mail Address:

President, chairman, or head of utility commission/board or committee:

Name: MR. PAUL FLEISCHMANN

Title:

Office Address:

N62W23996 HICKORY DR
SUSSEX, WI 53089

Telephone: (262) 246 - 3727

Fax Number:

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: MS. RENEE MESSING**Title:** PARTNER**Office Address:** VIRCHOW, KRAUSE & CO. LLP
115 SOUTH 84TH STREET, SUITE 400
MILWAUKEE, WI 53214**Telephone:** (414) 777 - 5500**Fax Number:** (414) 777 - 5555**E-mail Address:** rmessing@virchowkrause.com**Date of most recent audit report:** 3/21/2003**Period covered by most recent audit:** 2002

Names and titles of utility management including manager or superintendent:

Name: MR RALPH RUTKOWSKI**Title:** WATER UTILITY LEAD WORKER**Office Address:**
N64 W23760 MAIN STREET
SUSSEX, WI 53089**Telephone:** (262) 246 - 5200**Fax Number:** (262) 246 - 5222**E-mail Address:**

Name of utility commission/committee: Water Commission

Names of members of utility commission/committee:MR NORMAN DAY
MR GERALD EGLE
MR PAUL FLEISCHMANN
MRS PATRICIA PLUDE
MR PETER STOEVEKEN

Is sewer service rendered by the utility? NO**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?** NO**Date of Ordinance:** 

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone: () -

Fax Number: () -

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	1,384,063	1,201,706	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	573,696	519,751	2
Depreciation Expense (403)	188,106	344,871	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	284,054	259,366	5
Total Operating Expenses	1,045,856	1,123,988	
Net Operating Income	338,207	77,718	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	338,207	77,718	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	51,044	55,830	10
Miscellaneous Nonoperating Income (421)	554,832	70,718	11
Total Other Income	605,876	126,548	
Total Income	944,083	204,266	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	12
Other Income Deductions (426)	176,501	0	13
Total Miscellaneous Income Deductions	176,501	0	
Income Before Interest Charges	767,582	204,266	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	231,048	216,719	14
Amortization of Debt Discount and Expense (428)	18,384	18,182	15
Amortization of Premium on Debt--Cr. (429)	0	0	16
Interest on Debt to Municipality (430)	2,133	14,839	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)	0	0	19
Total Interest Charges	251,565	249,740	
Net Income	516,017	(45,474)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	(130,780)	(82,389)	20
Balance Transferred from Income (433)	516,017	(45,474)	21
Miscellaneous Credits to Surplus (434)	9,395,436	0	22
Miscellaneous Debits to Surplus--Debit (435)	0	0	23
Appropriations of Surplus--Debit (436)	18,268	2,917	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
Total Unappropriated Earned Surplus End of Year (216)	9,762,405	(130,780)	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	1,384,063		1,384,063	1
Total (Acct. 400):	1,384,063	0	1,384,063	
Operation and Maintenance Expense (401-402):				
Derived	573,696		573,696	2
Total (Acct. 401-402):	573,696	0	573,696	
Depreciation Expense (403):				
Derived	188,106		188,106	3
Total (Acct. 403):	188,106	0	188,106	
Amortization Expense (404-407):				
Derived	0		0	4
Total (Acct. 404-407):	0	0	0	
Taxes (408):				
Derived	284,054		284,054	5
Total (Acct. 408):	284,054	0	284,054	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	338,207	0	338,207	

OTHER INCOME**Income from Merchandising, Jobbing and Contract Work (415-416):**

Derived	0		0	8
Total (Acct. 415-416):	0	0	0	

Income from Nonutility Operations (417):

NONE	0		0	9
Total (Acct. 417):	0	0	0	

Nonoperating Rental Income (418):

NONE	0		0	10
Total (Acct. 418):	0	0	0	

Interest and Dividend Income (419):

INTEREST ON INVESTMENTS	48,743	0	48,743	11
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INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Interest and Dividend Income (419):			
INTEREST ON SPECIAL ASSESSMENTS	2,301	0	2,301 12
Total (Acct. 419):	51,044	0	51,044
Miscellaneous Nonoperating Income (421):			
Contributed Plant - Water		291,630	291,630 13
COLLECTION OF DEFERRED SPECIAL ASSESSMENTS	0	77,242	77,242 14
COLLECTION OF RESERVE CAPACITY ASSESSMENT FE	0	117,848	117,848 15
TRANSFER FROM VILLAGE TAX INCREMENT DISTRICT F	68,112	0	68,112 16
Total (Acct. 421):	68,112	486,720	554,832
TOTAL OTHER INCOME:	119,156	486,720	605,876

MISCELLANEOUS INCOME DEDUCTIONS

Miscellaneous Amortization (425):			
NONE	0	0	0 17
Total (Acct. 425):	0	0	0
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		176,501	176,501 18
NONE	0	0	0 19
Total (Acct. 426):	0	176,501	176,501
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	0	176,501	176,501

INTEREST CHARGES

Interest on Long-Term Debt (427):			
Derived	231,048		231,048 20
Total (Acct. 427):	231,048	0	231,048
Amortization of Debt Discount and Expense (428):			
AMORTIZATION OF DEBT DISCOUNT	18,384		18,384 21
Total (Acct. 428):	18,384	0	18,384
Amortization of Premium on Debt--Cr. (429):			
NONE	0		0 22
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430):			
Derived	2,133		2,133 23
Total (Acct. 430):	2,133	0	2,133

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Other Interest Expense (431):			
Derived	0		0 24
Total (Acct. 431):	0	0	0
Interest Charged to Construction--Cr. (432):			
NONE	0		0 25
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	251,565	0	251,565
NET INCOME:	205,798	310,219	516,017
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	(130,780)	0	(130,780) 26
Total (Acct. 216):	(130,780)	0	(130,780)
Balance Transferred from Income (433):			
Derived	205,798	310,219	516,017 27
Total (Acct. 433):	205,798	310,219	516,017
Miscellaneous Credits to Surplus (434):			
TRANSFER OF CONTRIBUTIONS IN AID OF CONSTRUCT	0	9,395,436	9,395,436 28
Total (Acct. 434):	0	9,395,436	9,395,436
Miscellaneous Debits to Surplus--Debit (435):			
NONE	0	0	0 29
Total (Acct. 435)--Debit:	0	0	0
Appropriations of Surplus--Debit (436):			
Detail appropriations to (from) account 215	0		0 30
SEGREGATION OF REVENUE IN APPROPRIATED EARNE	18,268	0	18,268 31
Total (Acct. 436)--Debit:	18,268	0	18,268
Appropriations of Income to Municipal Funds--Debit (439):			
NONE	0	0	0 32
Total (Acct. 439)--Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	56,750	9,705,655	9,762,405

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	0				0	1
Costs & Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold	0				0	2
Payroll	0				0	3
Materials	0				0	4
Taxes	0				0	5
Other (list by major classes):						
NONE	0				0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	1,384,063	0	0	0	1,384,063	1
Less: interdepartmental sales	0	0	0	0	0	2
Less: interdepartmental rents	0	0	0	0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0	0	0	0	0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
NONE	0	0	0	0	0	6
Revenues subject to Wisconsin Remainder Assessment	1,384,063	0	0	0	1,384,063	

DISTRIBUTION OF TOTAL PAYROLL

1. Amounts charged to Utility Financed and to Contributed Plant accounts should be combined and reported in plant or accumulated depreciation accounts.
2. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
3. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
4. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	165,580		165,580	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses	1,815		1,815	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts	4,044		4,044	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	171,439	0	171,439	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	18,639,325	17,599,829	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	4,783,848	2,878,944	2
Net Utility Plant	13,855,477	14,720,885	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	1,141,029	1,194,654	5
Other Investments (124)	225,270	310,818	6
Special Funds (125)	2,070,698	2,228,448	7
Total Other Property and Investments	3,436,997	3,733,920	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	5,588	46,112	8
Temporary Cash Investments (132)	807,277	436,400	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	292,745	255,340	11
Other Accounts Receivable (143)	9,284	421	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	8,078	12,259	14
Materials and Supplies (150)	2,126	2,157	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0	0	17
Total Current and Accrued Assets	1,125,098	752,689	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	115,919	127,181	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	5,862	17,587	20
Total Deferred Debits	121,781	144,768	
Total Assets and Other Debits	18,539,353	19,352,262	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	2,813,028	2,813,028	21
Appropriated Earned Surplus (215)	513,769	495,501	22
Unappropriated Earned Surplus (216)	9,762,405	(130,780)	23
Total Proprietary Capital	13,089,202	3,177,749	
LONG-TERM DEBT			
Bonds (221)	5,070,000	4,765,000	24
Advances from Municipality (223)	0	75,000	25
Other Long-Term Debt (224)	0	0	26
Total Long-Term Debt	5,070,000	4,840,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	145,427	63,841	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)	0	0	30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	21,661	19,123	32
Other Current and Accrued Liabilities (238)	0	0	33
Total Current and Accrued Liabilities	167,088	82,964	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)	0	0	35
Other Deferred Credits (253)	213,063	291,152	36
Total Deferred Credits	213,063	291,152	
OPERATING RESERVES			
Property Insurance Reserve (261)	0	0	37
Injuries and Damages Reserve (262)	0	0	38
Pensions and Benefits Reserve (263)	0	0	39
Miscellaneous Operating Reserves (265)	0	0	40
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	0	10,960,397	41
Total Liabilities and Other Credits	18,539,353	19,352,262	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					
Total Utility Plant - First of Year	17,599,829	0	0	0	1
<i>(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)</i>					
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (101.1)	7,340,512	0	0	0	2
Utility Plant in Service - Contributed Plant (101.2)	11,252,027	0	0	0	3
Utility Plant Purchased or Sold (102)					4
Utility Plant in Process of Reclassification (103)					5
Utility Plant Leased to Others (104)					6
Property Held for Future Use (105)					7
Completed Construction not Classified (106)					8
Construction Work in Progress (107)	46,786				9
Utility Plant Acquisition Adjustments (108)					10
Other Utility Plant Adjustments (109)					11
Total Utility Plant	18,639,325	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	3,042,386	0	0	0	12
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	1,741,462	0	0	0	13
Total Accumulated Provision	4,783,848	0	0	0	
Net Utility Plant	13,855,477	0	0	0	

**ACCUMULATED PROVISION FOR DEPRECIATION AND
AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT
FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY
(ACCT. 110.1)**

Depreciation Accruals (Credits) during the year (110.1):

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	2,878,944				2,878,944	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	188,106				188,106	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	11,081				11,081	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	199,187	0	0	0	199,187	13
Debits during year						14
Book cost of plant retired	35,745				35,745	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	35,745	0	0	0	35,745	19
Balance end of year (110.1)	3,042,386	0	0	0	3,042,386	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.2):

1. Report the amounts charged to Depreciation Expense (426).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.2)					0	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (426)	176,501				176,501	4
Accruals charged other						5
accounts (specify):						6
					0	7
Salvage					0	8
Other credits (specify):						9
Est. deprec on contrib plnt 1/1/03	1,564,961				1,564,961	10
Total credits	1,741,462	0	0	0	1,741,462	11
Debits during year						12
Book cost of plant retired	0				0	13
Cost of removal					0	14
Other debits (specify):						15
					0	16
Total debits	0	0	0	0	0	17
Balance end of year (110.2)	1,741,462	0	0	0	1,741,462	18
Composite Depreciation Rate?	No					19
If yes, what is the rate?						20

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year	0	2
Collection of accounts previously written off: Utility Customers	0	3
Collection of accounts previously written off: Others	0	4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers	0	5
Accounts written off during the year: Others	0	6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	2,126	2,157	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	2,126	2,157	

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
11/1/96 Mortgage Revenue Bonds	6,672	428	43,607	1
12/1/88 Mortgage Revenue Bonds	1,171	428	560	2
2/17/94 Mortgage Revenue Bonds	2,622	428	3,104	3
4/1/02 MORTGAGE REVENUE BONDS	6,954	428	62,491	4
5/1/03 G O PROMISSORY NOTES	965	428	6,157	5
Total			115,919	
Unamortized premium on debt (251)				
NONE			0	6
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	2,813,028	1
Changes during year (explain):		
NONE		2
Balance end of year	<u>2,813,028</u>	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
1996 Mortgage Revenue Bonds	11/01/1996	06/01/2015	5.11%	2,175,000	1
2002 MORTGAGE REVENUE BONDS	04/01/2002	06/01/2020	4.39%	2,400,000	2
G.O. Promissory Notes	05/01/2003	04/01/2013	2.90%	495,000	3
Total Bonds (Account 221):				5,070,000	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
2002 G O CORP PURPOSE BONDS	04/01/2002	12/01/2017	3.20%	0	1
Total for Account 223				<u>0</u>	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	284,054	2
Charged electric department expense	0	3
Charged sewer department expense	3,038	4
Other (explain):		
NONE		5
Total Accruals and other credits	287,092	
Taxes paid during year:		
County, state and local taxes	272,982	6
Social Security taxes	12,647	7
PSC Remainder Assessment	1,463	8
Other (explain):		
NONE		9
Total payments and other debits	287,092	
Balance end of year	0	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
1996 Mortgage Revenue Bonds	9,713	113,937	114,312	9,338	2
2003 G O PROMISSORY NOTES	0	9,147	5,717	3,430	3
2002 MORTGAGE REVENUE BONDS	9,143	107,964	108,214	8,893	4
Subtotal	18,856	231,048	228,243	21,661	
Advances from Municipality (223)					
2002 G O CORPORATE PURPOSE BONDS	267	2,133	2,400	0	5
Subtotal	267	2,133	2,400	0	
Other Long-Term Debt (224)					
NONE	0			0	6
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE	0			0	7
Subtotal	0	0	0	0	
Total	19,123	233,181	230,643	21,661	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
ADVANCE TO VILLAGE OF SUSSEX TIF #5	1,141,029	1
Total (Acct. 123):	1,141,029	
Other Investments (124):		
SPECIAL ASSESSMENTS RECEIVABLE	225,270	2
Total (Acct. 124):	225,270	
Special Funds (125):		
SPECIAL REDEMPTION - MRB	149,481	3
RESERVE - MRB	467,847	4
DEPRECIATION FUND	382,519	5
CONSTRUCTION FUND	1,070,851	6
Total (Acct. 125):	2,070,698	
Notes Receivable (141):		
NONE	0	7
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	292,745	8
Electric		9
Sewer (Regulated)		10
Other (specify):		
NONE	0	11
Total (Acct. 142):	292,745	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	0	12
Merchandising, jobbing and contract work		13
Other (specify):		
LATERAL REPAIRS TO BE REIMBURSED BY RESIDENT	4,169	14
UNMETERED WATER USAGE	4,575	15
MISC OTHER - HYDRANT PERMIT, REINSTALL METER, PHONE USE	540	16
Total (Acct. 143):	9,284	
Receivables from Municipality (145):		
SPECIAL ASSESSMENTS ON TAX ROLL	8,078	17
Total (Acct. 145):	8,078	
Prepayments (165):		
NONE	0	18
Total (Acct. 165):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Extraordinary Property Losses (182):		
NONE	0	19
Total (Acct. 182):	0	
Other Deferred Debits (183):		
RECOATING OF WATER TOWER	5,862	20
Total (Acct. 183):	5,862	
Payables to Municipality (233):		
NONE	0	21
Total (Acct. 233):	0	
Other Deferred Credits (253):		
DEFERRED SPECIAL ASSESSMENTS	211,609	22
INTEREST ON SPECIAL ASSESSMENTS ON THE TAX ROLL	1,454	23
Total (Acct. 253):	213,063	

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (101.1)	6,969,602	0	0	0	6,969,602	1
Materials and Supplies	2,141	0	0	0	2,141	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation (110.1)	2,960,665	0	0	0	2,960,665	4
Customer Advances for Construction					0	5
NONE					0	6
Average Net Rate Base	4,011,078	0	0	0	4,011,078	
Net Operating Income	338,207	0	0	0	338,207	7
Net Operating Income as a percent of						
Average Net Rate Base	8.43%	N/A	N/A	N/A	8.43%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

2003 was the first full year with the increased rates authorized in Docket 5835-WR-102.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Interest Accrued (Acct. 237) (Page F-18)

If Interest Accrued During Year (for other than Bonds (221)) is non-zero AND the Notes Payable and Miscellaneous Long-Term Debt schedule shows a Principal Amount EOY of zero or less, please explain.

Account #223

At the beginning of the year, there was \$75,000 outstanding. The interest was accrued on this balance until it was paid off on December 1, 2003.

Balance Sheet End-of-Year Account Balances (Page F-19)

General footnotes

Account 183 - Other Deferred Debits

The water tower recoating is being amortized over a seven year period as instructed in a letter dated December 19, 1997 from the PSC. Amortization is recorded in account #650 Maintenance of Distribution Reservoirs and Standpipes. (DWCCA - 5835 - DLB)

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	10,960,397	0	0	0	0	10,960,397	1
Add credits during year:							
NONE						0	2
Deduct charges (specify):							
Closed January 1, 2003 per Docket 05-US-105	10,960,397					10,960,397	3
Balance End of Year	0	0	0	0	0	0	

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	1,369,689	1,190,965	1
Total Sales of Water	1,369,689	1,190,965	
Other Operating Revenues			
Forfeited Discounts (470)	7,693	5,090	2
Miscellaneous Service Revenues (471)	535	427	3
Rents from Water Property (472)	0	0	4
Interdepartmental Rents (473)	0	0	5
Other Water Revenues (474)	6,146	5,224	6
Amortization of Construction Grants (475)		0	7
Total Other Operating Revenues	14,374	10,741	
Total Operating Revenues	1,384,063	1,201,706	
Operation and Maintenance Expenses			
Source of Supply Expenses (600-605)	0	0	8
Pumping Expenses (620-625)	209,201	177,875	9
Water Treatment Expenses (630-635)	31,421	26,133	10
Transmission and Distribution Expenses (640-655)	83,194	70,464	11
Customer Accounts Expenses (901-904)	32,204	25,491	12
Sales Expenses (910)	0	0	13
Administrative and General Expenses (920-935)	217,676	219,788	14
Total Operation and Maintenance Expenses	573,696	519,751	
Other Operating Expenses			
Depreciation Expense (403)	188,106	344,871	15
Amortization Expense (404-407)		0	16
Taxes (408)	284,054	259,366	17
Total Other Operating Expenses	472,160	604,237	
Total Operating Expenses	1,045,856	1,123,988	
NET OPERATING INCOME	338,207	77,718	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial	9	1,668	3,435	2
Industrial	1	2,210	4,575	3
Total Unmetered Sales to General Customers (460)	10	3,878	8,010	
Metered Sales to General Customers (461)				
Residential	2,638	198,598	676,206	4
Commercial	176	64,246	163,264	5
Industrial	58	63,905	146,256	6
Total Metered Sales to General Customers (461)	2,872	326,749	985,726	
Private Fire Protection Service (462)	122		53,912	7
Public Fire Protection Service (463)	1		301,761	8
Other Sales to Public Authorities (464)	21	7,430	20,280	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	3,026	338,057	1,369,689	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------------	--	--	-------------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	301,761	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE	0	4
Total Public Fire Protection Service (463)	301,761	
Forfeited Discounts (470):		
Customer late payment charges	7,693	5
Other (specify):		
NONE	0	6
Total Forfeited Discounts (470)	7,693	
Miscellaneous Service Revenues (471):		
HYDRANT HOOK UPS	475	7
FEE TO REINSTALL METER	60	8
Total Miscellaneous Service Revenues (471)	535	
Rents from Water Property (472):		
NONE	0	9
Total Rents from Water Property (472)	0	
Interdepartmental Rents (473):		
NONE	0	10
Total Interdepartmental Rents (473)	0	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	6,146	11
Other (specify):		
NONE	0	12
Total Other Water Revenues (474)	6,146	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
SOURCE OF SUPPLY EXPENSES			
Operation Labor (600)	0	0	1
Purchased Water (601)	0	0	2
Operation Supplies and Expenses (602)	0	0	3
Maintenance of Water Source Plant (605)	0	0	4
Total Source of Supply Expenses	0	0	
PUMPING EXPENSES			
Operation Labor (620)	38,878	38,556	5
Fuel for Power Production (621)	0	0	6
Fuel or Power Purchased for Pumping (622)	122,834	113,459	7
Operation Supplies and Expenses (623)	948	474	8
Maintenance of Pumping Plant (625)	46,541	25,386	9
Total Pumping Expenses	209,201	177,875	
WATER TREATMENT EXPENSES			
Operation Labor (630)	1,556	1,694	10
Chemicals (631)	25,698	20,412	11
Operation Supplies and Expenses (632)	3,521	3,242	12
Maintenance of Water Treatment Plant (635)	646	785	13
Total Water Treatment Expenses	31,421	26,133	
TRANSMISSION AND DISTRIBUTION EXPENSES			
Operation Labor (640)	11,252	10,186	14
Operation Supplies and Expenses (641)	615	945	15
Maintenance of Distribution Reservoirs and Standpipes (650)	17,900	17,086	16
Maintenance of Mains (651)	28,796	19,126	17
Maintenance of Services (652)	13,917	11,992	18
Maintenance of Meters (653)	567	1,108	19
Maintenance of Hydrants (654)	9,720	6,280	20
Maintenance of Other Plant (655)	427	3,741	21
Total Transmission and Distribution Expenses	83,194	70,464	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
CUSTOMER ACCOUNTS EXPENSES			
Meter Reading Labor (901)	1,815	1,636	22
Accounting and Collecting Labor (902)	27,371	21,119	23
Supplies and Expenses (903)	3,018	2,736	24
Uncollectible Accounts (904)	0	0	25
Total Customer Accounts Expenses	32,204	25,491	
SALES EXPENSES			
Sales Expenses (910)	0	0	26
Total Sales Expenses	0	0	
ADMINISTRATIVE AND GENERAL EXPENSES			
Administrative and General Salaries (920)	47,300	56,818	27
Office Supplies and Expenses (921)	34,064	35,518	28
Administrative Expenses Transferred--Credit (922)	0	0	29
Outside Services Employed (923)	40,965	29,733	30
Property Insurance (924)	10,671	9,216	31
Injuries and Damages (925)	0	0	32
Employee Pensions and Benefits (926)	58,873	54,686	33
Regulatory Commission Expenses (928)	0	3,781	34
Miscellaneous General Expenses (930)	11,999	11,082	35
Transportation Expenses (933)	6,678	9,284	36
Maintenance of General Plant (935)	7,126	9,670	37
Total Administrative and General Expenses	217,676	219,788	
Total Operation and Maintenance Expenses	573,696	519,751	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		272,982	247,319	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		3,038	2,453	2
Net property tax equivalent		269,944	244,866	
Social Security		12,647	13,382	3
PSC Remainder Assessment		1,463	1,118	4
Other (specify): NONE			0	5
Total tax expense		284,054	259,366	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Waukesha				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.263828				3
County tax rate	mills		2.913505				4
Local tax rate	mills		5.200589				5
School tax rate	mills		15.032206				6
Voc. school tax rate	mills		1.757041				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		25.167169				10
Less: state credit	mills		1.752757				11
Net tax rate	mills		23.414412				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		5.200589				14
Combined School Tax Rate	mills		16.789247				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		21.989836				17
Total Tax Rate	mills		25.167169				18
Ratio of Local and School Tax to Total	dec.		0.873751				19
Total tax net of state credit	mills		23.414412				20
Net Local and School Tax Rate	mills		20.458363				21
Utility Plant, Jan. 1	\$	17,599,829	17,599,829				22
Materials & Supplies	\$	2,157	2,157				23
Subtotal	\$	17,601,986	17,601,986				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	17,601,986	17,601,986				26
Assessment Ratio	dec.		0.758057				27
Assessed Value	\$	13,343,309	13,343,309				28
Net Local & School Rate	mills		20.458363				29
Tax Equiv. Computed for Current Year	\$	272,982	272,982				30
Tax Equivalent per 1994 PSC Report	\$	185,171					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
Tax equiv. for current year (see note 6)	\$	272,982					34

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	618,802		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	618,802	0	
PUMPING PLANT			
Land and Land Rights (320)	77,752		12
Structures and Improvements (321)	1,229,397	576	13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	700,255	10,887	17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	2,007,404	11,463	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	11,133	3,405	23
Total Water Treatment Plant	11,133	3,405	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)		(88,105)	530,697	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	(88,105)	530,697	
PUMPING PLANT				
Land and Land Rights (320)		(72,500)	5,252	12
Structures and Improvements (321)		(18,883)	1,211,090	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)	916	(22,772)	687,454	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	916	(114,155)	1,903,796	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)	2,964		11,574	23
Total Water Treatment Plant	2,964	0	11,574	

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	84,058		24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	1,347,903		26
Transmission and Distribution Mains (343)	9,882,302	472,926	27
Fire Mains (344)	0		28
Services (345)	1,763,621	162,734	29
Meters (346)	373,655	58,636	30
Hydrants (348)	1,149,619	50,512	31
Other Transmission and Distribution Plant (349)	2,645		32
Total Transmission and Distribution Plant	14,603,803	744,808	
GENERAL PLANT			
Land and Land Rights (389)	0		33
Structures and Improvements (390)	56,939		34
Office Furniture and Equipment (391)	15,835	814	35
Computer Equipment (391.1)	61,061	3,595	36
Transportation Equipment (392)	67,044		37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	19,695	2,715	39
Laboratory Equipment (395)	0		40
Power Operated Equipment (396)	0		41
Communication Equipment (397)	15,063	764	42
SCADA Equipment (397.1)	75,526		43
Miscellaneous Equipment (398)	6,785	10,000	44
Other Tangible Property (399)	0		45
Total General Plant	317,948	17,888	
Total utility plant in service directly assignable	17,559,090	777,564	
Common Utility Plant Allocated to Water Department	0		46
Total utility plant in service	17,559,090	777,564	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)		(22,500)	61,558	24
Structures and Improvements (341)			0	25
Distribution Reservoirs and Standpipes (342)		(155,618)	1,192,285	26
Transmission and Distribution Mains (343)	19,214	(8,281,765)	2,054,249	27
Fire Mains (344)			0	28
Services (345)	4,399	(1,434,499)	487,457	29
Meters (346)		(10,904)	421,387	30
Hydrants (348)	4,980	(852,851)	342,300	31
Other Transmission and Distribution Plant (349)			2,645	32
Total Transmission and Distribution Plant	28,593	(10,758,137)	4,561,881	
GENERAL PLANT				
Land and Land Rights (389)			0	33
Structures and Improvements (390)			56,939	34
Office Furniture and Equipment (391)	2,474		14,175	35
Computer Equipment (391.1)	798		63,858	36
Transportation Equipment (392)			67,044	37
Stores Equipment (393)			0	38
Tools, Shop and Garage Equipment (394)			22,410	39
Laboratory Equipment (395)			0	40
Power Operated Equipment (396)			0	41
Communication Equipment (397)			15,827	42
SCADA Equipment (397.1)			75,526	43
Miscellaneous Equipment (398)			16,785	44
Other Tangible Property (399)			0	45
Total General Plant	3,272	0	332,564	
Total utility plant in service directly assignable	35,745	(10,960,397)	7,340,512	
Common Utility Plant Allocated to Water Department				0 46
Total utility plant in service	35,745	(10,960,397)	7,340,512	

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	<u>0</u>	<u>0</u>	
 SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)			8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	<u>0</u>	<u>0</u>	
 PUMPING PLANT			
Land and Land Rights (320)			12
Structures and Improvements (321)			13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)			17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
Total Pumping Plant	<u>0</u>	<u>0</u>	
 WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)			23
Total Water Treatment Plant	<u>0</u>	<u>0</u>	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)		88,105	88,105	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	88,105	88,105	
PUMPING PLANT				
Land and Land Rights (320)		72,500	72,500	12
Structures and Improvements (321)		18,883	18,883	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)		22,772	22,772	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	114,155	114,155	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			0	23
Total Water Treatment Plant	0	0	0	

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			24
Structures and Improvements (341)			25
Distribution Reservoirs and Standpipes (342)			26
Transmission and Distribution Mains (343)		223,092	27
Fire Mains (344)			28
Services (345)		44,388	29
Meters (346)			30
Hydrants (348)		24,150	31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	0	291,630	
GENERAL PLANT			
Land and Land Rights (389)			33
Structures and Improvements (390)			34
Office Furniture and Equipment (391)			35
Computer Equipment (391.1)			36
Transportation Equipment (392)			37
Stores Equipment (393)			38
Tools, Shop and Garage Equipment (394)			39
Laboratory Equipment (395)			40
Power Operated Equipment (396)			41
Communication Equipment (397)			42
SCADA Equipment (397.1)			43
Miscellaneous Equipment (398)			44
Other Tangible Property (399)			45
Total General Plant	0	0	
Total utility plant in service directly assignable	0	291,630	
Common Utility Plant Allocated to Water Department			46
Total utility plant in service	0	291,630	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)		22,500	22,500	24
Structures and Improvements (341)			0	25
Distribution Reservoirs and Standpipes (342)		155,618	155,618	26
Transmission and Distribution Mains (343)		8,281,765	8,504,857	27
Fire Mains (344)			0	28
Services (345)		1,434,499	1,478,887	29
Meters (346)		10,904	10,904	30
Hydrants (348)		852,851	877,001	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	0	10,758,137	11,049,767	
GENERAL PLANT				
Land and Land Rights (389)			0	33
Structures and Improvements (390)			0	34
Office Furniture and Equipment (391)			0	35
Computer Equipment (391.1)			0	36
Transportation Equipment (392)			0	37
Stores Equipment (393)			0	38
Tools, Shop and Garage Equipment (394)			0	39
Laboratory Equipment (395)			0	40
Power Operated Equipment (396)			0	41
Communication Equipment (397)			0	42
SCADA Equipment (397.1)			0	43
Miscellaneous Equipment (398)			0	44
Other Tangible Property (399)			0	45
Total General Plant	0	0	0	
Total utility plant in service directly assignable	0	10,960,397	11,252,027	
Common Utility Plant Allocated to Water Department				0 46
Total utility plant in service	0	10,960,397	11,252,027	

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			33,160	33,160	1
February			32,872	32,872	2
March			35,439	35,439	3
April			35,952	35,952	4
May			35,571	35,571	5
June			40,118	40,118	6
July			46,170	46,170	7
August			48,760	48,760	8
September			43,775	43,775	9
October			40,258	40,258	10
November			32,433	32,433	11
December			32,131	32,131	12
Total annual pumpage	0	0	456,639	456,639	
Less: Water sold				338,057	13
Volume pumped but not sold				118,582	14
Volume sold as a percent of volume pumped				74%	15
Volume used for water production, water quality and system maintenance				8,275	16
Volume related to equipment/system malfunction				31,190	17
Non-utility volume NOT included in water sales				454	18
Total volume not sold but accounted for				39,919	19
Volume pumped but unaccounted for				78,663	20
Percent of water lost				17%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				2,411	23
Date of maximum: 9/7/2003					24
Cause of maximum:					25
Holiday weekend - people home doing yardwork					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				736	26
Date of minimum: 1/28/2003					27
Total KWH used for pumping for the year				1,683,002	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
SUSSEX HEIGHTS	Well #1	1,295	12	202,143	Yes	1
SUSSEX ESTATES	Well #2	1,298	12	337,742	Yes	2
SPRING GREEN	Well #3	1,248	12	195,044	Yes	3
HICKORY WOODS	Well #4	1,230	18	475,130	Yes	4
CORPORATE CENTER	Well #5	1,245	18	550,745	Yes	5

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	BOOSTER #3 FIRE PUMP	BOOSTER PUMP #1	BOOSTER PUMP #2	1
Location	W234 N6775 SALEM DRIVE	W234N6775 SALEM DRIVE	W234N6775 SALEM DRIVE	2
Purpose	S	B	B	3
Destination	D	D	D	4
Pump Manufacturer	AURORA	AURORA	AURORA	5
Year Installed	1983	1983	1983	6
Type	CENTRIFUGAL	CENTRIFUGAL	CENTRIFUGAL	7
Actual Capacity (gpm)	1,500	342	346	8
Pump Motor or Standby Engine Mfr	LINCOLN	U S ELECTRIC	U S ELECTRIC	9
Year Installed	1981	1988	1988	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	40	15	15	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	CC BOOSTER PUMP #1	CC BOOSTER PUMP #2	WELL #1	14
Location	48N5589 EXECUTIVE DRIVE	48N5589 EXECUTIVE DRIVE	N69W23759 DONNA DRIVE	15
Purpose	B	B	P	16
Destination	D	D	D	17
Pump Manufacturer	LAYNE	LAYNE	WORTHINGTON	18
Year Installed	1997	1997	1973	19
Type	OTHER	OTHER	OTHER	20
Actual Capacity (gpm)	870	870	436	21
Pump Motor or Standby Engine Mfr	U S MOTOR	U S MOTOR	WESHTINGHOUSE	22
Year Installed	1997	1997	1972	23
Type	ELECTRIC	ELECTRIC	ELECTRIC	24
Horsepower	50	50	100	25

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	WELL #2	WELL #3	WELL #4	1
Location	W241N6586 FIR STREET	W233N6048 LILAC DRIVE	N/239N6046 MAPLE AVENUE	2
Purpose	P	P	P	3
Destination	D	D	D	4
Pump Manufacturer	GOULD	FAIRBANKS-MORSE	GOULD	5
Year Installed	2001	1970	1989	6
Type	OTHER	OTHER	OTHER	7
Actual Capacity (gpm)	660	328	894	8
Pump Motor or Standby Engine Mfr	U S MOTOR	NEUMAN	U S MOTOR	9
Year Installed	2001	1996	1990	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	100	100	200	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	WELL #5			14
Location	W248N5589 EXECUTIVE DR			15
Purpose	P			16
Destination	R			17
Pump Manufacturer	GOULD			18
Year Installed	1997			19
Type	SUBMERSIBLE			20
Actual Capacity (gpm)	734			21
Pump Motor or Standby Engine Mfr	PLUEGER			22
Year Installed	1997			23
Type	ELECTRIC			24
Horsepower	200			25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1	#2	#3	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
				3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	S	ET	ET	4
				5
Year constructed	1977	1988	1996	6
				7
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	STEEL	8
				9
Elevation difference in feet (See Headnote 3.)	50	109	110	10
				11
Total capacity in gallons (actual)	1,000,000	250,000	500,000	12
WATER TREATMENT PLANT				13
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID	LIQUID	14
				15
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	WELLHOUSE	16
				17
Filters, type (gravity, pressure, other, none)	NONE	NONE	NONE	18
				19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.9000	0.9000	0.9000	20
				21
Is a corrosion control chemical used (yes, no)?	Y	Y	Y	22
				23
Is water fluoridated (yes, no)?	N	N	N	24
				25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	RESERVOIR AT WELL #5	WELLHOUSE #4		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
				3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R			4
				5
Year constructed	1997			6
				7
Primary material (earthen, steel, concrete, other)	CONCRETE			8
				9
Elevation difference in feet (See Headnote 3.)	0			10
				11
Total capacity in gallons (actual)	250,000			12
WATER TREATMENT PLANT				13
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID		14
				15
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE		16
				17
Filters, type (gravity, pressure, other, none)	NONE	NONE		18
				19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.9000	0.9000		20
				21
Is a corrosion control chemical used (yes, no)?	Y	Y		22
				23
Is water fluoridated (yes, no)?	N	N		24
				25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
M	D	6.000	43,811	0	4,511	0	39,300
M	D	8.000	104,424	6,538	0	0	110,962
M	D	10.000	1,580	0	0	0	1,580
M	D	12.000	108,873	2,838	0	0	111,711
Total Within Municipality			258,688	9,376	4,511	0	263,553
M	D	8.000	1,027	0	0	0	1,027
M	D	12.000	6,728	0	0	0	6,728
Total Outside of Municipality			7,755	0	0	0	7,755
Total Utility			266,443	9,376	4,511	0	271,308

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	330	0	0	0	330		1
M	1.000	2,036	107	83	0	2,060	40	2
M	1.250	269	39	0	0	308	201	3
M	1.500	31	0	0	0	31		4
M	2.000	16	0	0	0	16		5
M	3.000	3	0	0	0	3		6
M	4.000	5	0	0	0	5		7
M	6.000	8	0	0	0	8	1	8
M	8.000	47	0	0	0	47	8	9
Total Utility		2,745	146	83	0	2,808	250	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	2,744	56	0	0	2,800	30	1
1.000	66	0	0		66	0	2
1.500	58	0	0		58	0	3
2.000	25	5	0	0	30	2	4
3.000	6	1	0		7	3	5
4.000	4	0	0	0	4	0	6
Total:	2,903	62	0	0	2,965	35	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	2,672	73	21	11	0	23	2,800	1
1.000	0	41	19	2	1	3	66	2
1.500	0	42	10	2	1	3	58	3
2.000	0	22	3	2	0	3	30	4
3.000	0	1	1	4	0	1	7	5
4.000	0	0	4	0	0	0	4	6
Total:	2,672	179	58	21	2	33	2,965	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	622	22	12		632	2
Total Fire Hydrants	622	22	12	0	632	
Flushing Hydrants						
	3				3	3
Total Flushing Hydrants	3	0	0	0	3	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year:	632
Number of distribution system valves end of year:	1,435
Number of distribution valves operated during year:	480

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 25%, but not less \$5,000, please explain.

Account #625 Maintenance of Pumping Plant

The 2003 balance includes \$26,666 for major repairs to the well #5 pumping equipment.

Account #631 Chemicals

There was an increase in volume pumped of about 13% and a price increase for the chemicals. Also, the DNR requires a higher residual of chlorine in the water so more chemicals are needed to achieve this.

Account #651 Maintenance of Mains

The utility spent \$4,172 more to repair main breaks and \$2,939 more in labor costs related to maintenance of mains than in 2002.

Account #902 Accounting and Collecting Labor

The village added one full time equivalent position to the staff. A portion of their time is spent on the collection process.

Account #923 Outside Services Employed

Two items account for the majority of the difference. 2002 included \$4,315 related to the rate increase application process. 2003 included \$16,648 for a water source study.

Water Utility Plant in Service --Plant Financed by Utility or Municipality-- (Page W-08)

If Adjustments for any account are nonzero, please explain.

Adjustments all relate to the reclassification of Contributions in Aid of Construction per Docket 05-US-105

Water Utility Plant in Service --Plant Financed by Contributions-- (Page W-10)

If Adjustments for any account are nonzero, please explain.

All of the adjustments are related to the reclassification of Contributions in Aid of Construction per Docket 05-US-105.

Water Mains (Page W-17)

If Added During Year column total is greater than zero, please explain financing following the criteria listed in the schedule headnote No. 5.

Water mains added during 2003 were financed both by developers (3,653 of 8 inch and 1,256 of 12 inch) and through a water main relay project paid for by the Sussex Water Utility (2,885 of 8 inch and 1,582 of 12 inch).

WATER OPERATING SECTION FOOTNOTES

Water Services (Page W-18)

If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3.

During 2003, 24 of the 1 inch and 39 of the 1.25 inch services were financed by developers. The amount recorded as additions for developer financed services was \$44,388. This was determined based on the contractor's statement of project costs plus 15% of the costs for engineering.

The remaining 83 services were financed by the Sussex Water Utility as part of a water main relay project. The total for the utility financed services was \$162,734.

Hydrants and Distribution System Valves (Page W-20)

General footnotes

The number of distribution valves operated during 2003 was less than 50% of the total number of valves. There are two reasons for this. One is that the utility staff spent time changing meters to those that can be read remotely. They did twice as many as in prior years and did not have time to do more valve operation. The second reason is the utility lead worker thought there was a change to a three year cycle instead of a two year cycle for valve operation.
